



Letter of Commitment

THE GOVLAB ACADEMY COACHING PROGRAMS

Congratulations and Welcome to The GovLab Academy Coaching Programs. We are delighted that you applied and look forward to working together. To enable a productive collaboration, we have outlined below some of our mutual expectations and ask you to sign and date the attached and return it to us as soon as possible. Once we have received this letter from you, we will send you further instructions about online participation in the course.

The GovLab Academy aims to provide a meaningful and challenging learning opportunity that will help participants develop innovative, compelling solutions to public problems.

- ▶ As a participant, you are both a learner and a teacher. Your aim is to both learn from and help teach your peers. By working collaboratively and sharing skills and knowledge, we can help your project to succeed.
- ▶ We expect that all participants will be selfdriven learners. While we will provide you with training, mentoring and learning resources, the ultimate success of your project will rest on your commitment to learning the skills that you need, both in and out of class.

EXPECTATIONS

With the understanding that the program is highly selective and given the large applicant pool and waitlist, we are expecting participants to commit to the following:

- ▶ **Attendance:** the GovLab Academy is a community. Hence all participants will be expected to participate in all discussion and workshop sessions which are scheduled. If you are unable to join, you must notify the course coordinator in advance of the session.
- ▶ **Completion:** we expect that, in accepting your place on this program, you are committing to participate until the conclusion of the program.
- ▶ **Timeliness:** All participants will be expected to complete the required readings or set of tasks to complete by their due date and to communicate with the program facilitators, collaborators, mentors and peers in a timely manner.
- ▶ **Community:** All participants are expected to be good community members. This means providing meaningful and respectful feedback to peers, making an effort to teach as well as learn and to work collaboratively with others whenever possible.
- ▶ **Commitment:** All participants will be expected to commit the necessary time to acquire skills, solicit feedback and move their project forward. This can be a significant outlay of time. We're looking for people who are willing to invest the time and energy required to ensure that their project is as compelling as possible.
- ▶ **Help:** As part of the program, you will have access to the program coordinators whose job it is to provide help, guidance, feedback and advice. You should feel confident asking them for help at any point during the program. However, we expect that if you are in need of help, you will ask for it in a timely manner.



- ▶ **Preference for Creative Commons Licensing of your project:** In the spirit of openness all participants are encouraged to allow GovLab to share your final project materials publicly under a Creative Commons attribution noncommercial license.

We are thrilled to have you in the program and as part of this experiment. Please sign and date this form and return it to info-academy@thegovlab.org to signal your commitment to participating.

Signature

Date

Name